

Syed Mudassir

ACCA-UK, B.Sc (Hons) in Applied Accounting

☎ +971 52 563 9460, +92 345 4333733

✉: syed.mudsr@yahoo.com

Skype ID: dasal.shah



Objective

Seeking a position in the accounting field where excellent analytical and technical skills can be utilized to improve the company's profitability while gaining knowledge of new skills and expertise.

Profile

- Conduct reviews of operations, functions, finances, management, and compliance within the company that will enable it to drive forward in achieving its mission and vision.
- Experience includes managing risk and improving processes.
- Financial experience includes working in Islamic Micro Finance Bank as Assistant Finance Manager
- Successfully directed strategic planning, audited, and improved results for Real Estate, Medicines, Paper Industry, FMCG, Textile and Islamic Micro Finance sector
- My area of expertise includes Procurement to Payable, Cash Management, Liability Management, Order to Cash, Human Resource, Imports, Exports, Customs, Fixed Assets and Inventory Management.
- Skilled at developing innovative solutions to improve revenue, ensure compliance and cut costs.

Work Experience (Accumulative experience 4.5+ Years)

A.F. Ferguson & Co (Member firm of PwC)

Oct 2012 – Dec 2014

Assistant Consultant

A.F. Ferguson & Co. (a member firm of PricewaterhouseCoopers network) is the largest firm of professional accountants in Pakistan. The firm operates under international membership of PricewaterhouseCoopers and is also known internationally as PricewaterhouseCoopers Pakistan (PwC Pakistan). Broadly, the firm offers professional services in the fields of Accounting, Audit and Assurance, Taxation, Transaction Advisory, Risk Advisory Services and SPA and HR Consultancy.



Clients along with Job Details

1. Wasil Foundation (Islamic Micro Finance Bank) <ul style="list-style-type: none">• Secondment assignment as an Assistant Finance Manager at Wasil Foundation since Sep 2014 to present	2. Sapphire Fibres Limited <p>Business Process Re-engineering:</p> <ul style="list-style-type: none">• Process of Cash Management• Process of Liability Management• Process of Fixed Assets
3. Kamal Limited (Textile Sector) <p>Internal Audit & Review of Business Processes</p> <ul style="list-style-type: none">• Cash Management• Human Resource Management including Payroll• Fixed Assets & Purchase to Payables	4. PepsiCo International (Beverages & Snacks) <p>Customs Compliance & Advice</p> <ul style="list-style-type: none">• Review of Import of CAPEX items• Review of Import of Store & Spares• Review of Sales Export
5. Century Paper Mills (Paper Industry) <p>Business Process Re-Engineering , (As-Is & To-Be)</p> <ul style="list-style-type: none">• Cash Management• Human Resource Management including Payroll• Fixed Assets	6. Apothecare private Limited (Medicines) <p>Business System Design (ERP):</p> <ul style="list-style-type: none">• Purchases to Payables• Order to Cash• Inventory Management
7. Lahore Development Authority (Real Estate) <p>Agreed upon Procedures (Forensic Audit)</p>	

Abco Technical is a trading company with offices in 5 cities of Pakistan, which basically imports products (Roller bearings, Seals, Maintenance and Power Transmission products etc) directly from SKF, and currently working under the guidelines of SKF as Abco is main distributor for SKF products in Pakistan.

Job Description:

- Budgeting process
- Finalization of the monthly financial statements
- Ensures the reconciliation of the various sub ledgers
- Complete control over cash and bank transactions
- Working Capital Management
- Preparing import documents to send orders and payment documents for payment to SKF.
- Cash flow projections and financial projections
- Working experience with IFRS
- Management Information System (MIS)
- Complete control on the receivables and customers management not restricted to Credit Control
- Letters of credit, guarantees, and bonds execution
- Preparing pay role at the end of each month.
- Implement the necessary controls in order to safeguard company assets

Sultan Law Associates**(4 months Internship)**

Internee

Sultan Law associate is firm of solicitors where their main area of profession is Tax consultancy, consulting individual and companies in respect of company formation, corporate law, sales and income taxes etc.

Achievements:

Learned several new things of jurisdiction of Pakistan relevant to business and companies that are

- Corporate Law
- Income Tax Ordinance 2001
- Sale Tax

Sports Direct Int. UK**Feb 2008 – May 2009**

Casual Assistant

Sports Direct is the UK's largest sporting retailer through a number of retail subsidiaries and sports equipment brands. The group has over 470 UK stores including the chains SportsDirect.com, Lilly-Whites and Field & Trek. The group employs around 11,000 people in the UK and at stores in Ireland, the Netherlands, Belgium, Luxembourg, Slovenia and Portugal.

Duties:

- Dealing with customers enquiries on front desk.
- Assisting management with staff duties.
- Making invoices and refunds to customers.
- Recording all refund made to customers and reporting back to head office.

Qualification:

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| • B.Sc (Hons) in Applied Accounting – 2012 | Oxford Brookes University, UK. |
| • ACCA - UK: 2012 | Association of Chartered Certified Accountants, Glasgow UK. |
| • CAT-ACCA: 2007 | Association of Chartered Certified Accountants, Glasgow UK. |
| • Intermediate: F.Sc (Pre-Engineering) 2004-06 | Government College University (GCU), Lahore Pakistan. |
| • Matriculation: Sciences 2002-04 | Honors School System. |

Key Competencies:

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| ERP: Oracle Pro, Collectrum | Microsoft Word |
| QuickBooks Pro | Microsoft Access |
| Customer Service | Internet & Email |
| Microsoft Excel | All aspects of software installation & browsing |

Extra Curricular Activities

- Member of Debating Society at GCU.
- Have been trained as Fire Fighter Marshal in London.
- Participated in International Kangaroo Mathematics contest 2006 and achieved 69th position in Pakistan out of 2062 participants.
- Got 2nd position in F5 examination Dec 2009 attempt all over college.
- Achieved 6.0 bands in IELTS Cambridge University in Oct 2007.
- Got 100% scholarship at GCU in F.Sc 2nd year.
- Love to collect coins.
- Like to travel, ride bicycle and walk

Personal Information

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| • Date of Birth | July 17, 1988 |
| • Nationality | Pakistan |
| • Marital Status | Married |
| • Languages known | English, Pashto, Urdu and Punjabi. |
| • Passport No | A412422, Valid up to – 02 nd April 2017 |

Reference

Available on Demand.